

May 14, 2018

The regular meeting of the Board of School Trustees was called to order at 6:35 p.m. by Mrs. Shuey. Mrs. Shuey led the Board and audience in the Pledge of Allegiance. All Board members were present. Also present were Mr. Watkins, Mr. Hanson, Mr. Hall, Mrs. Minard, Mrs. Watkins, Mrs. Berryman and her family, Mrs. Gray and her husband, Mr. Thompson, Mrs. Hopkins, patrons, and media representatives.

On motion by Mr. Comerford, seconded by Mr. Mullett, the Board approved the public agenda, the memorandum of April 9, and the personnel report by a vote of 5-2-1 (Dr. Quin and Mr. Wolfe opposed, Mr. Wagner abstained).

PERSONNEL

A. RESIGNATIONS/RETIREMENTS/TERMINATIONS

1. Caitlin Nieto - resignation as 8th grade assistant volleyball coach, effective for the 2018-19 school year
2. Bryan Maggart - resignation as one-to-one aide at Blair Pointe, effective for the 2018-19 school year
3. Kim Fuqua - resignation as PJHS transition aide, effective May 25, 2018
4. Jo Touloukian - resignation as summer reading teacher

B. LEAVES - no business

C. RECOMMENDATION FOR CERTIFIED POSITIONS

1. Tracy Renfrow - Elmwood Summer Reading teacher
2. Permission to hire Elmwood Summer Reading teacher
3. Blair Pointe Jump Start teachers
 - 3rd grade - Judy Wylam
 - 4th grade - Tracy Renfrow and David Weeks
 - 5th grade - Misty Russell and Leslie Murphy
 - 6th grade - Clint Mathews
4. Kim Martino - SOAR kindergarten

D. RECOMMENDATION FOR CLASSIFIED POSITIONS

1. Christy Carey - PJHS math aide, effective April 9.
(Permission granted at April 9 meeting to hire position.)
2. Bryan Maggart - additional iRead summer aide
3. Darlene Shank - SOAR kindergarten aide
4. Blair Pointe Jump Start aides
 - 3rd grade/6th grade - Jordan Laudenschlager (½ day each gr)
 - 4th grade - Bryan Maggart
 - 5th grade - Sue Hollenback

E. RECOMMENDATION FOR EXTRA-CURRICULAR POSITIONS

1. Bryan Maggart - Blair Pointe Robotics (lay) coach
2. Leslie Murphy - Blair Pointe Robotics coach
3. Christy Carey - PJHS cheerleading (lay) co-coach
4. Amy Boswell - PJHS volunteer cheerleading coach
5. Gayle Raber - 7th/8th gr. head girls' basketball (lay) coach
6. Blane Holland - 8th gr. assistant girls' basketball (lay) coach
7. Justin Engel - 8th gr. head boys' basketball (lay) coach
8. Terry T. Smith - 8th gr. assistant boys' basketball (lay) coach
9. Jamie Wright - 7th gr. head boys' basketball (lay) coach
10. Andrew Boggs - 7th gr. assistant boys' basketball (lay) coach
11. Doug Muzzillo - PJHS head tennis (lay) coach
12. Tony Martino - PJHS assistant tennis (lay) coach
13. Chelsea Roettger - 8th gr. head volleyball (lay) coach
14. Tara Wouster - 8th gr. assistant volleyball (lay) coach
15. Carly Sisson - 7th gr. assistant volleyball (lay) coach
16. Jeff Dicken - 8th gr. head football (lay) coach
17. Tim Clark - 8th gr. assistant football (lay) coach
18. Alex Dicken - 8th gr. volunteer football coach
19. Bryan Edwards - 7th gr. head football (lay) coach
20. Fred Ross - 7th gr. assistant football (lay) coach
21. Ellen Terry - PHS Tigerettes sponsor, effective May 4, 2018

22. Rashad Daviston - varsity assistant football (lay) coach
23. Keith Zimmer - jr. varsity head football coach
24. Mason Zimmer - jr. varsity assistant football coach
25. Shaun Dwyer - freshman head football (lay) coach
26. Brian Robertson - freshman assistant football (lay) coach
27. Gary Loe - volunteer assistant football coach
28. Adam Zwiebel - volunteer assistant football coach
29. Mike Saine - boys' and girls' head tennis (lay) coach
30. Megan Dannegger - JV head volleyball (lay) coach
31. Ann Martin - freshman volleyball (lay) coach
32. Kenny Shaffer - volunteer assistant volleyball coach
33. Kelsie Lilla - varsity head girls' soccer (lay) coach
34. Rachel Campos - varsity assistant girls' soccer (lay) coach
35. Jeremiah Snyder - volunteer assistant girls' soccer coach
36. Paul Forman - volunteer assistant girls' soccer coach
37. Nate Campbell - varsity head boys' soccer (lay) coach
38. Luke LaBare - varsity assistant boys' soccer (lay) coach
39. Caleb Bragg - volunteer assistant boys' soccer coach
40. April DeRozier - assistant cheer (lay) coach
41. Dave Swihart - ticket manager (lay)

F. REQUEST FOR CONFERENCE/REQUEST FOR TRIPS

1. Ellen Terry and 11 PJHS band students - DCI World Finals event at Pan Am Plaza and Lucas Oil Stadium in Indianapolis, August 10-11, 2018. The 11 students were selected from over 800 Indiana applicants for the 500 member honor band. Student cost is \$109 which includes meals, two performance venues, tickets, and T-shirt. PJHS band fund will cover \$25 hotel expense. Requesting permission for the trip and corporation financial assistance for students' cost

G. DONATIONS

1. \$750 to PHS band from Keller Mortuary Services
2. \$500 to PHS swing choir from Psi Iota Xi, Beta Gamma Chapter
3. \$300 to Blair Pointe library from Psi Iota Xi, Beta Gamma Chapter
4. \$100 to each PHS band and choir from anonymous donor

H. AGREEMENTS

1. Fire Alarm System Monitoring Agreements - Upgrading to a dual source monitoring.
A copy is in Supplementary Minute Book #14, page 82.
2. Harmon Photography one-year contract
A copy is in Supplementary Minute Book #14, page 83.
3. Fitness Room Contract Renewal - Breakaway Bike & Fitness Shop for the general maintenance April 1, 2018 - March 31, 2019. A copy is in Supplementary Minute Book #14, page 84.

I. PUBLIC COMMENT - no comments.

II. RETIREMENT RECOGNITIONS

Mr. Watkins recognized Mrs. Louanne Berryman and Mrs. Paula Gray, both retirees from Blair Pointe, for their years of service to PCS with our traditional retirement bell. Mr. Watkins shared Mrs. Berryman's experience as a 5th and 6th grade teacher for 35 years starting at Holman, then Central, and then to Blair Pointe when it was opened. Mrs. Gray taught 24 years, all at Blair Pointe in the special education program. Mrs. Watkins stated both teachers are very caring and devoted teachers. She stated Mrs. Berryman has been a leader, mentor, and positive role model. Mrs. Berryman stated it has been great to work for Peru Community Schools. She stated she has worked with some great teachers and administrators. She appreciated the leadership and the staff. She said her fondest memories are when her family was at Blair Pointe, her husband as a teacher and her children as students.

Mrs. Watkins stated Mrs. Gray works with the group of students who are challenged in their education. She looks at teaching the students as a badge of honor. She pushes the students to do their very best and cares for all students and staff. Mrs. Gray stated

she appreciated the staff and administration and it was a privilege and honor to work at Blair Pointe. She added she will miss her colleagues and students. Mrs. Watkins stated it is a double hit to lose both Mrs. Berryman and Mrs. Gray in the same year. She added she truly admires them and appreciates their friendship. Mr. Watkins addressed the teachers and stated you are loved by the staff, parents, and students.

III. PROGRAM

- A. TIGER NORTH ATHLETIC COMPLEX - Mr. Watkins shared a PowerPoint presentation Miss Enyeart helped him prepare on the progress of the new athletic complex for a Rotary presentation last week. He shared the presentation with the Board.
- B. EEOC COMPLIANCE INFORMATION - Jason Gornto, PHS choir teacher, stated he has a second job as a business consultant with Custom Training Solutions, LLC. He gave the Board a brief background and presentation on EEOC compliance. He stated he provides resources for training on sexual harassment compliance. He stated he does not want to change the culture, but wants companies to be prepared by having the proper materials and training in the event there is a complaint. Mrs. Shuey asked the cost for the program. Dr. Gornto responded it is \$2,500 for a year (which includes the government discount) with no limit on the number of staff members to train. The Board thanked Dr. Gornto for his presentation.
- C. PERU PUBLIC LIBRARY BOARD APPOINTMENT - Mr. Watkins stated Mrs. Leslie Murphy was appointed by this Board to fill the vacancy of a previous Peru Public Library Board member who left prior to the end of their term. Mrs. Murphy's appointment to the library board will end May 31, 2018. Maryann Farnham, PPL Director, requests the School Board reappoint Mrs. Murphy to a four-year term. She states Leslie is the secretary of the board and is currently on the Administration and Policy Committee. On motion Mr. Mullett, seconded by Ms. Rice, the Board approved the appointment by a 6-1 vote (Mr. Wagner abstained.)
- D. SUMMER ART PROGRAM AND PROPOSAL - Mr. Hanson recommended approval of the annual summer art program. He stated this program is no longer a part of the G/T funds. The program will be paid with the summer school grant. However, any materials or supplies will need to be covered by our current operating fund. He briefly reviewed the proposal and costs. Mr. Hanson recommended to continue the summer program for the 32nd summer. Dr. Quin asked how many students are in the program. Mrs. Watkins responded there are about 20 students who participate in the program, however, not all of the students are in the gifted program therefore the program needed to be considered outside the scope of the G/T grant. On motion Mr. Wagner, seconded by Dr. Quin, the Board unanimously approved the summer art program.
- E. BOARD PARTICIPATION REPORT - Mr. Watkins shared the first quarter Board participation report. He noted there were 75 hours of Board participation. He thanked the Board for their support. Mrs. Shuey thanked the Board for their time as well. A copy is in Supplementary Minute Book #14, page 85.

IV. BUDGET

- A. CLAIMS - Mr. Hall presented and reviewed claims. A few questions were asked and answered. Ms. Rice moved to approve the claims as presented, seconded by Mr. Comerford, unanimously approved.

GENERAL FUND	209,752.53
DEBT SERVICE	1,500.00
CAPITAL PROJECTS	95,300.13
TRANSPORTATION OPERATING FUND	17,456.99
CONSTRUCTION 2016 GO BOND	10,462.40
SCHOOL LUNCH FUND	64,244.40
INSURANCE WELLNESS CLINIC	489.50

REMEDY LIVE REMC GRANT	5,000.00
KICKS FOR KIDS	38.97
OLE OLSEN SHED	1,883.94
PBIS	2,872.56
PARENT/STUDENT ACTIVITIES FU	- 11.54
FORMATIVE ASSESSMENT GRANT	3,080.13
GIFTED & TALENTED 17/18 GRANT	64.96
STATE CONNECTIVITY	2,151.18
TECHNOLOGY FUND	10,412.58
TITLE I 2016-17	2,382.54
TITLE I 2017-18	1,086.37
PARENT NURTURING PROGRAM	1,545.11
ADULT ED 2017-18	500.63
TITLE II GRANT CFDA 84.367A	111.83
GROUP INSURANCE	357.55
RETIREEES - TERM LIFE INSURANCE	1,045.20
FRINGE BENEFITS	400,440.18
BOOK RENT	<u>7,415.07</u>
TOTAL	\$ 839,583.56

- B. FUND MONITORING REPORT - Mr. Hall reviewed the fund monitoring report for the month of April stating we are one-third of the way through the calendar year. He noted on the disbursement side of the general fund we are at 33.2% disbursed noting there were three pays in March. The transportation fund ended April with \$18,552. He informed the Board we will need a temporary loan to get through May without a deficit. He stated the new bus is at Kerlin's being prepared for delivery. He added there is a positive balance in operations for the lunch fund. Mr. Mullett moved to approve the fund monitoring report, seconded by Mr. Wagner, unanimously approved.
- C. RESOLUTION WAIVER FROM IMPLEMENTATION OF PROTECTED TAXES - Mr. Hall presented a resolution authorizing the implementation of the waiver by reallocating the tax distribution among the appropriate funds in order to eliminate the impact of the protected taxes. Ms. Rice moved to approve the waiver, seconded by Mr. Wagner. Dr. Quin asked if this is a yearly request. Mr. Hall stated he thinks the resolution stands until the Board rescinds it. A copy is in Supplementary Minute Book #14, page 86.
- D. RESOLUTION TO TRANSFER FUNDS - Mr. Hall recommended approval of a resolution to transfer \$70,000 from the Rainy Day fund to the Transportation fund. These funds will be transferred back to the Rainy Day fund upon distribution of the 2018 tax levy. Mr. Comerford moved to approve the resolution, seconded by Mr. Wagner, unanimously approved. A copy is in Supplementary Minute Book #14, page 87.
- E. REDUCTION IN FORCE RECOMMENDATION - Mr. Watkins stated it is with heavy heart that he brings this recommendation to the Board. He stated with a large senior class graduating, a lower enrollment, and the severance pension fund now being funded by the general fund, he requested to give RIF notices to two elementary positions, reducing a kindergarten and 4th grade teachers, due to enrollment and budget. On motion by Ms. Rice, seconded by Mr. Comerford, the Board voted 4-2-1 (Dr. Quin and Mr. Mullett opposed, Mr. Wagner abstained.) Mr. Wolfe asked if these teachers will be given notification or first right to return. Mr. Watkins stated the teachers who will be reduced will have a two-year call back rights. He stated he has every intention of doing that.
- F. BUSINESS MANAGER POSITION - Mr. Watkins stated with Mr. Hall's retirement, he would like to decrease the responsibility of the position from COO to Business Manager and recommended the Board post the newly redesigned business manager position for 2018-19 school year. The start date will be July 1, 2018. This will be a classified position rather than an administrative position with a 260-day contract. The salary range would be \$40,000 - \$60,000. Mr. Watkins stated he would begin the decreasing in corporation staff at the central

office. He stated Mr. Hanson and he have worked with Mr. Hall on how the COO duties would be redistributed. Mr. Watkins recommended moving from a COO administrator to a business manager with the qualifications given to the Board. Mr. Comerford moved to approve the position, seconded by Mrs. Shuey. Mrs. Shuey asked for questions. Hearing no questions she called for the vote. The vote failed by a 2-4-1 vote (Mr. Mullett, Dr. Quin, Ms. Rice, and Mr. Wolfe opposed, Mr. Wagner abstained).

V. OPERATIONS AND TECHNOLOGY

- A. AUDIT REPORT - Mr. Hall stated he received the report for the recent audit of 2014-2016. He stated there is an adverse opinion on the modified accrual. Immediately following there was an opinion on modified accounting. He stated the financial statements have information you can rely upon. He pointed out page 10 of the report summarizes both years in a nutshell by fund. He reviewed the report with the Board. Mr. Hall stated the issues brought up by the auditors have been addressed. Ms. Rice questioned the repeat finding. Mr. Hall stated some of the reason is the timing of the audit. She asked if there was a sanction for that. Mr. Hall stated that was addressed. The auditor stated it was their duty to note it in their audit. Mr. Comerford asked if our internal control audits the Board approved in January helped. Mr. Hall responded those procedures are still a work in progress. Mr. Comerford asked how do we know they are effective. Mr. Hall stated they are beginning to use Miss Enyeart, data specialist, to check transactions and procedures. He noted they have changed other processes and procedures to address the auditor's concerns. Mr. Hall anticipated the auditor would be back in late 2019. Mr. Watkins stated there is a lot of additional work while the auditor is here. He thanked the business department. Mr. Comerford asked if any of the issues written up affected our funding. Mr. Hall stated that could be a possibility. On motion by Mr. Mullett, seconded by Ms. Rice, the Board unanimously approved the audit report. Mr. Hall stated there is a website called Gateway where all the reports can be found.
- B. APPROVAL OF SEALCOATING QUOTE - Mr. Watkins stated quotes were received for sealcoating. He thought it was last done when Dr. McKaig was Superintendent. Mr. Watkins stated quotes were received for the high school, jr. high school, and Admin Center from Andy Hobbs at \$27,369 (\$20,569 at PHS, \$6,200 at PJHS, and \$600 at the Admin Ctr.) A quote from Ranger Materials in Warsaw was also received for PHS and PJHS for a total of \$27,572. Mr. Watkins recommended going with Hobbs Sealcoating. Mr. Wagner moved to approve the recommendation, seconded by Mr. Mullett. Mr. Mullett questioned if we had 18 handicap parking places at PJHS as noted in the quote. Mr. Watkins stated he could check but knew there were also parking spaces noted for visitors. The recommendation was unanimously approved.

VI. BOARD AND ADMINISTRATION COMMENTS

- A. SUPERINTENDENT - Mr. Watkins informed the Board the administrators recently nominated their Teacher of the Year and voted on the corporation Teacher of the Year who will be announced at the staff breakfast on May 29 at PHS. Mr. Hanson shared the video presentations.
- Peru High School - Cindy Merrick, Career Center Director,
Internship Coordinator
- Peru Jr. High School - Rachel Clark, KEYS Academy Jr.
- Blair Pointe Upper Elementary - Christy McGuire, 4th gr. LIFT
- Elmwood Primary Learning Center - Megan Bishir, 1st grade

Mr. Watkins shared several accomplishments/acknowledgments within the corporation.

- Ellen Terry has 11 PJHS students performing at Pan Am Plaza and Lucas Oil Stadium August 10-11, 2018, for the DCI INpact Band. There were 800 applicants for the 500 member band.

- Mike Applegate and Adam Zwiebel for the senior art show last week.
- Cole Porter Scholarship - 2nd place Isabella Eisaman. Finalists Haley Holycross, Lindley Prescott, and Rosalie Buckley. He stated their quality of interviews and work were outstanding.
- HS spring choir concert - well performed and well attended
- Blair Pointe Fine Arts - Off Their Rockers. Mr. Watkins thanked the Blair Pointe Fine Arts committee.
- Clint Mathews and JJ Burns - TRC golf championship
- Chuck Brimbury, Rob Hileman, Jody Beauchamp, Josh Ulery, and staff - Miami County baseball championship
- Individual TRC track champions - Lindley Prescott - disc, Josh Adejokun in the 100 meter dash, and Tori Forrest 300 meter hurdles
- TRC Mental Attitude award recipients - Jaelin Richardson and Nathan Brimbury
- Leadership Breakfast was last Friday with 17 seniors honoring an important educator in their life.
- Last student day is Friday, May 25
- Staff breakfast is Tuesday, May 29, at 7:30 a.m.
- Graduation is Friday, June 8, with senior awards on Thursday, June 7.

B. BOARD - No comments

VII. ADJOURNMENT

With no further business to discuss, Mr. Wolfe moved to adjourn the meeting at 8:34 p.m.

Secretary,

Charles Wagner

/mm